

Chantrell Creek Elementary School PAC General Meeting Minutes

October 6, 2022, 7-8pm
Zoom Meeting

Website: www.chantrellcreekpac.ca
Email: hello@chantrellcreekpac.ca

*** **subscribe to our PAC newsletter at www.chantrellcreekpac.ca** ***

Attendees:

Sophia Z, Vin Z, Ivy C, Kevin Z, Christine M, Kiran S, Jessie L, Evans J, Lebing L

Special Guest: Principal Mr. Linklater

Minutes:

7:00pm – Meeting started. Welcome and call to order (Sophia)

Sophia thanks everyone for joining the first PAC general meeting of this school year. Great to meet executives and new parents. Thanks to our parents stepping up, coordinating, and volunteering in our programs and activities.

2022-23 PAC Executive Team:

Chair: Sophia Zhang

Vice Chair: Vacant

Treasurer: Vin Zhang

Secretary: Vacant

Hot Lunch/Tech Coordinator: Kevin Zhang

Safety/Traffic Coordinator: Christine Ma

Care Fund Coordinator: Kiran Surendranath

Book Fair Coordinator: Ivy Chen, Jessie Lu

Fruit and Vegetable +Milk Coordinator: Julia Magalhaes

Members at Large: Yuan Ren

1) Adoption of agenda. No question or objection raised before or on the meeting.
Agenda as presented is passed.

2) Adoption of AGM (annual general meeting) minutes – June 9, 2022. No question or objection raised before or on the meeting. The minutes posted on PAC website are passed.

<https://static1.squarespace.com/static/5ef2b0aa1781ab6c55cd6073/t/62a3b47d6a1e4f227008d04e/1654895742265/PAC+AGM+Minutes+June+9+2022.pdf>

7:10pm – Principal Update (Mr. Linklater)

Thanks to the generous support of everyone in our School Community, we reached our goal of \$5000 in contributions to support the Terry Fox Foundation.

Since we achieved our goal, the Pie in the Face "Event" will happen tomorrow, Friday October 7th outside on the basketball courts. Our 3 brave new staff agreed to receive a Pie in the Face are: Mr. Randhawa, G7 teacher; Mrs. Phillips, G4/5 teacher; Ms. Lyne, learner support teacher.

So great that we are back to normal. We have cross country, parent and teacher conference in person, choir, G7 camping... Musicals in March.

Family BBQ, a wonderful community event that our kids and families missed a lot. PAC has school support for planning and bringing back the party.

7:30pm – Financials update (Vin)

Gaming grant received. Hot lunch full year net revenue estimated \$7,700. Musicals fund to be covered by PAC and gaming. Library fund to be covered via the Book Fair revenue, and gaming if required.

\$832.6 in PAC account is for care fund, Mrs. Wright raised in June by candy sale and generous donation.

PAC general account need to keep a balance of \$10K every year. May do fundraisers to manage on track.

7:34pm – Book Fair (Ivy)

In-school Scholastic Book Fairs on Oct 19, 20, at lunch time (11:30-12:30) and after school (1:30-3:30). It will be a great success with participation and support from everyone.

Advertised via the sign, school newsletter, PAC communications. To continue increasing excitement and joy by teacher wish list, book talk, guessing games, principal shelfie 😊...

The kit-off kit to be arrived next week. Then we'll put up posters.

Need parent helpers on Oct 19 and 20, as cashier, shopping assistant.

volunteersignup.org/FRKP9

7:40pm – Hot lunch update (Kevin, Sophia)

Strong participation of 91% in the Sep-Jan program! Appreciate the great support from our families and school.

7:43pm – Fruit and Vegetables (BCSFVNP) +Milk, FOODSAFE Level 1 (Sophia)

<https://bcaite.ca>

Thanks to Julia for taking the program coordinator's role.

We completed the renewal process to participate in the program. Many thanks to our parent Gary who has FOODSAFE certificate.

As announced at the meeting, PAC will support 3 parents every year to take FOODSAFE Level 1 training and get certified.

The first delivery we are receiving is on Oct 26.

Consent form to be sent home, that parents/guardians can check If you do NOT wish your child to participate; AND/OR If you need to alert us to certain FOOD ALLERGIES.

We need parent helpers in the morning, 9-10:30am* on the following dates from Oct to May. volunteersignup.org/4DAR8

*Note: Delivery time is usually after 9am, but not specified. The suggestion we got is that we take notice to when the deliveries arrive at our school for the first couple of deliveries, this will give us a window of delivery time for the rest of the school year.

Delivery Schedule



Pears, Anjou

Date	Status	Product	Product	Log Sheet
Sep 21st	Cancelled due to enrollment suspension	Blueberries	Milk	
Oct 5th	Cancelled due to enrollment suspension	Plums, Prune Organic	Milk	
Oct 26th	On schedule	Pears, Anjou	Milk	
Nov 16th	On schedule	Mandarins, Halo	Milk	
Nov 30th	On schedule	Mandarins, Halo	Milk	
Jan 18th	On schedule	Pears, Bosc	Milk	
Feb 1st	On schedule	Apples, Ambrosia	Milk	
Feb 15th	On schedule	Snap Peas (12x24oz)	Milk	
Mar 8th	On schedule	Pears, Anjou	Milk	
Apr 19th	On schedule	Armstrong Cheese Sticks, Marble Cheddar	Milk	
May 3rd	On schedule	Tomatoes, Grape (12 X 2 lb)	Milk	
May 17th	On schedule	Apples, Organic	Milk	

7:45pm – [Financial Support To Make School More Affordable For Families That Need It Most](#)

<https://www.surreyschools.ca/ci/p/135856>

Amount allocation based upon student number, for families In need of support.

Parents/Guardians please click the link above to read the information, reach out if you need financial support for school-based supplies or activities.

7:55pm – PAC New Executives Nominations

Executive roles, responsibilities, and code of ethics in PAC C&B

<https://www.chantrellcreekpac.ca/pac-constitution-bylaws>,

8:00pm – Adjourn

Volunteering. Sign up, Show up!

	Events and Activities	Signup / Status
1	Traffic Safety	<ul style="list-style-type: none">Sep-Dec volunteersignup.org/EQ8XYJan-Mar signup link to be posted in JanMar-June signup link to be posted in Mar
2	Terry Fox Run	Sep 23 Completed
3	Hot Lunch	<ul style="list-style-type: none">Sep-Jan volunteersignup.org/9R7R9Feb-June signup link to be posted in Jan
4	Fruit and Vegetable +Milk	Oct-May volunteersignup.org/4DAR8
5	Book Fairs	<ul style="list-style-type: none">Oct 19 & 20 volunteersignup.org/FRKP9Apr 5 & 6 signup link to be posted in Mar
6	Cozy Christmas	Signup link to be posted in Dec
7	Musicals	Signup link to be posted in Mar
8	Fun Run	Signup link to be posted in Mar
9	Sports Day	Signup link to be posted in May
10	Family Party	Signup link to be posted in May

Reminders

Chantrell Creek School website: <https://www.surreyschools.ca/chantrellcreek>

Chantrell Creek PAC website: <https://www.chantrellcreekpac.ca>

Sign up with your email at PAC website to receive PAC news and updates.

Parents/Guardians can send your ideas and suggestions to PAC at: hello@chantrellcreekpac.ca or submit by clicking "Contact" from PAC website www.chantrellcreekpac.ca

Choose Safety over convenience: <https://www.chantrellcreekpac.ca/safety>

PAC Meetings and Events: <https://www.chantrellcreekpac.ca/meetings-and-events>

PAC is not just the executives. **Every parent or guardian of a student at Chantrell Creek Elementary is a member of our PAC.**

Every parent/guardian is invited to attend PAC General Meetings, PAC Executive Meetings and Office Hours. PAC General Meetings are for elections of new executive members, vote, budget review and approval. PAC Executive Meetings and Office Hours are for planning, discussions, brainstorming, to carry on business between general meetings.

PAC General Meetings are held on the first Thursday of October, November, December, April, and June at 7pm. Upcoming meetings:

- November 3, 2022
- December 1, 2022
- April 6, 2023
- June 1, 2023 (AGM)

PAC Executive Meetings and Office Hours

We had this year's first PAC Executive Meeting and Office Hour on September 21, 2022, the 3rd Wednesday. Moving forward, PAC Executive Meetings and Office Hours are held on the 3rd Thursday of the month (Except for December and March) at 9:30am. Upcoming meetings and office hours:

- October 20, 2022
- November 17, 2022
- January 19, 2023
- February 16, 2023
- April 20, 2023
- May 18, 2023

Great resources <https://bccpac.bc.ca/index.php/resources/16-dpac-pac>

- [Understanding PACs from A-Z and Why they are Important for Families](#)
- [Treasurer 101 Workshop](#)
- [2022 Gaming Grants Information](#)
- [2022 Parent Education Conference Presentations](#)

Thank you. Be well and stay safe.

Our next PAC General Meeting is on November 3, 7-8pm, via Zoom