

Chantrell Creek Elementary School PAC General Meeting Minutes

December 1, 2022, 7-8pm
Zoom Meeting

Website: www.chantrellcreekpac.ca
Email: hello@chantrellcreekpac.ca

*** **subscribe to our PAC newsletter at www.chantrellcreekpac.ca** ***

Attendees:

Sophia Z, Vin Z, Evans J, Kiran S, Amanda D, Kaley N, Tammy B, Cathy B, Yin S, Jessie L

Special Guest: Principal Mr. Linklater, Mrs. Davis

Minutes:

7:00pm – Meeting started, giving parents a few mins to join. Welcome and call to order (Evans).

2022-23 PAC Executive Team:

Chair: Sophia Zhang

Vice Chair: Evans Jia

Treasurer: Vin Zhang

Secretary: Vacant

Hot Lunch/Tech Coordinator: Kevin Zhang

Safety/Traffic Coordinator: Christine Ma

Care Fund Coordinator: Kiran Surendranath

Book Fair Coordinator: Ivy Chen, Jessie Lu

Fruit and Vegetable +Milk Coordinator: Julia Magalhaes

Members at Large: Yuan Ren.

1) Adoption of agenda. No question or objection raised before or on the meeting. Agenda as presented is passed.

2) Adoption of PAC general meeting minutes – November 3, 2022. No question or objection raised before or on the meeting. The minutes posted on PAC website are passed.

<https://static1.squarespace.com/static/5ef2b0aa1781ab6c55cd6073/t/636553d688738752d5db2828/1667584983237/PAC+General+Meeting+Minutes+Nov+3+2022.pdf>

7:05pm – Principal update (Mr. Linklater)

Principal Mr. Phil Linklater gave the updates of his departure plan.

7:11pm – Musicals (Mrs. Davis)

Ms. Davis updated on the planning of Musical Show and appreciated for the financial support from PAC. Treasure Island is the chosen program to be performed. It will take around 6 weeks preparation prior to the show, with acting and vocal audition starting from Jan 23. The performance will be on:

1. Mar 14, evening (cast A)
2. Mar 15, afternoon (cast B) and evening (cast A)
3. Mar 16 evening (cast B)

Volunteers will be needed for:

1. Cast photo
2. Foyer Display
3. Main Backdrop on the stage

7:25pm – Financials update (Vin)

Budget projection balance - general account 5.4k, gaming \$1.8k.

Tammy: ~~raised concern of the spending on teacher appreciation, which is Purdy's this year.~~ "The teachers chocolate budget was \$1900 and I said that was way too much,

Instead of spending that much, take a quarter of that cost and do a nice, meaningful luncheon

Or something special and taking the other funds for something for the school.

Amanda agreed with this." - per Tammy's email on Dec 8.

Budgets presented were approved on PAC AGM in June.

7:40pm – Care Fund (Karin)

Kiran presented the plan for Care Fund this year and requested for volunteer support of money counting after school.

7:50pm – April Running Club (Evans)

Evans presented the plan and budget for approval. Cathy and Kiran raised concerns on the attendance as many students have busy after school classes in their schedule. Tammy raised concerns on the effectiveness of ribbon as reward, and total cost of it. Evans will follow up with the principal see if a school wide survey can be sent through school.

8:00pm – Hot lunch update (Kevin, Sophia)

Tammy motioned to add a couple concession items in the hot lunch ordering system as part of the program. ~~Amanda~~ Kiran seconded.

Majority voted YES.

Sophia will work with vendors to find out options.

8:15pm – Family Donation

Tammy motioned to try family donation, that families write a cheque to PAC in a school year as the major form of donation. Amanda seconded.

Majority voted YES.

8:25pm – Fun Days

Tammy motioned to add a couple fun days program. e.g, Monthly Pizza Day, Donuts Day, Freezies Day. Amanda seconded.

Majority voted YES.

Evans will work with new principal to find out the fitting to school schedule.

8:35pm – Open Discussion

There are inquiries from parents about whether it is allowed to drop-off lunch to school as prior-Covid. Evans will talk to new principal to find out.

G7 graduation – G7 parents to discuss offline.

8:40pm – Year End Party

Evans will talk to new principal about her thinking and arrangements of the party, and how PAC could assist.

8:45pm – Adjourn

Volunteering. Sign up, Show up!

	Events and Activities	Signup / Status
1	Traffic Safety	<ul style="list-style-type: none"> Sep-Dec volunteersignup.org/EQ8XY Jan-Mar signup link to be posted in Jan Mar-June signup link to be posted in Mar
2	Terry Fox Run	Completed
3	Hot Lunch	<ul style="list-style-type: none"> Sep-Jan volunteersignup.org/9R7R9 Feb-June signup link to be posted in Jan
4	Fruit and Vegetable +Milk	Oct-May volunteersignup.org/4DAR8
5	Book Fairs	<ul style="list-style-type: none"> Oct 19 & 20 Completed April signup link to be posted in Mar
6	Cozy Christmas	Signup link to be posted in Dec
7	Musicals	Signup link to be posted in Mar
8	April Run	Signup link to be posted in Mar
9	Sports Day	Signup link to be posted in May
10	Year End Party	Signup link to be posted in May

Reminders

Chantrell Creek School website: <https://www.surreyschools.ca/chantrellcreek>

Chantrell Creek PAC website: <https://www.chantrellcreekpac.ca>

Sign up with your email at PAC website to receive PAC news and updates.

Parents/Guardians can send your ideas and suggestions to PAC at: hello@chantrellcreekpac.ca or submit by clicking "Contact" from PAC website www.chantrellcreekpac.ca

Choose Safety over convenience: <https://www.chantrellcreekpac.ca/safety>

PAC Meetings and Events: <https://www.chantrellcreekpac.ca/meetings-and-events>

PAC is not just the executives. **Every parent or guardian of a student at Chantrell Creek Elementary is a member of our PAC.**

Every parent/guardian is invited to attend PAC General Meetings, PAC Executive Meetings and Office Hours. PAC General Meetings are for elections of new executive members, vote, budget review and approval. PAC Executive Meetings and Office Hours are for planning, discussions, brainstorming, to carry on business between general meetings.

PAC General Meetings are held on the first Thursday of October, November, December, April, and June at 7pm. Upcoming meetings:

- April 6, 2023
- June 1, 2023 (AGM)

PAC Executive Meetings and Office Hours

We had this year's first PAC Executive Meeting and Office Hour on September 21, 2022, the 3rd Wednesday. Starting October 20, PAC Executive Meetings and Office Hours are held on the 3rd Thursday of the month (Except for December and March) at 9:30am. Upcoming meetings and office hours:

- January 19, 2023
- February 16, 2023
- April 20, 2023
- May 18, 2023

PAC 101 Presentation by Surrey DPAC

https://www.youtube.com/watch?v=Hb36ZbvZV_8

Great resources from BCCPAC <https://bccpac.bc.ca/index.php/resources/16-dpac-pac>

- [Understanding PACs from A-Z and Why they are Important for Families](#)
- [Treasurer 101 Workshop](#)
- [2022 Gaming Grants Information](#)
- [2022 Parent Education Conference Presentations](#)

Thank you. Be well and stay safe.

Our next PAC General Meeting is on April 6, 7-8pm, via Zoom