

Chantrell Creek Elementary School PAC General Meeting Agenda

November 3, 2022, 7-8pm
Zoom Meeting

Email: hello@chantrellcreekpac.ca

Website: chantrellcreekpac.ca

*** subscribe to our PAC newsletter at chantrellcreekpac.ca ***

PAC Executive Team:

Chair: Sophia Zhang

Vice Chair: Evans Jia (Candidate)

Treasurer: Vin Zhang

Secretary: Vacant

Hot Lunch/Tech Coordinator: Kevin Zhang

Safety/Traffic Coordinator: Christine Ma

Care Fund Coordinator: Kiran Surendranath

Book Fair Coordinator: Ivy Chen, Jessie Lu

Fruit and Vegetable +Milk Coordinator: Julia Magalhaes

Members at Large: Yuan Ren

Special Guest: Principal Mr. Linklater

Agenda:

7:00pm - Welcome and call to order (Sophia)

- Adoption of agenda
- Adoption of PAC general meeting minutes – October 6, 2022
<https://static1.squarespace.com/static/5ef2b0aa1781ab6c55cd6073/t/6340f83d98994c6f1d3183e8/1665202238450/PAC+General+Meeting+Minutes+Oct+6+2022.pdf>

7:10pm – Financials update (Vin)

7:15pm – PAC New Executive – Vice Chair candidate and vote (Sophia)

PAC C&B <https://www.chantrellcreekpac.ca/pac-constitution-bylaws>

7:20pm – Book Fair Wrap-up (Ivy, Jessie)

<https://www.scholastic.ca/bookfairs/>

7:23pm – Fruit and Vegetables (BCSFVNP) +Milk (Julia)

<https://bcaitc.ca>

Oct-May volunteersignup.org/4DAR8

7:26pm – School Supply: schoolstart.ca renewal and vote (Sophia)

<https://schoolstart.ca/>

7:30pm – Care Fund (Kiran)

7:39pm – Hot Lunch update; Concession discussion and vote (Kevin, Sophia)

- Candy?
- Next year, Friday afterschool concession?
- Cooler, Insulated bag

7:45pm – Planning

- April Run
- Year End Party (Family BBQ) Committee

7:55pm – Information that you need to know

1. **Choose Safety over convenience:** <https://www.chantrellcreekpac.ca/safety>

Sep-Dec volunteersignup.org/EQ8XY

2. Surrey DPAC www.surreydpac.ca

An Important Presentation: PAC 101 - November 10 at 6:30pm.

<https://us06web.zoom.us/j/82041314619?pwd=SGVURVcvd3BTQWF3dHNBWINKdTBqdz09>

Overview of topics that will be discussed:

- overview of constitution and bylaws
- parents/ students rights
- positions and their duties
- running a meeting (minutes, agendas and budgets)

- Roberts Rules and motions
- voting and quorum
- PAC organization (PAC google drive, PAC email etc)
- Financials (Treasure 101)
- gaming
- other groups such as grade 7/dry grad

3. **[Financial Support To Make School More Affordable For Families That Need It Most](#)**

<https://www.surreyschools.ca/ci/p/135856>

8:00pm - Adjourn

Volunteering. Sign up, Show up!

	Activities	Signup / Status
1	Traffic Safety	<ul style="list-style-type: none"> • Sep-Dec volunteersignup.org/EQ8XY • Jan-Mar signup link to be posted in Jan • Mar-June signup link to be posted in Mar
2	Terry Fox Run	Completed
3	Hot Lunch	<ul style="list-style-type: none"> • Sep-Jan volunteersignup.org/9R7R9 • Feb-June signup link to be posted in Jan
4	Fruit and Vegetable +Milk	Oct-May volunteersignup.org/4DAR8
5	Book Fair	<ul style="list-style-type: none"> • Oct 19 & 20 Completed • April signup link to be posted in Mar
6	Cozy Christmas	Signup link to be posted in Dec
7	Musicals	Signup link to be posted in Mar
8	April Run	Signup link to be posted in Mar
9	Sports Day	Signup link to be posted in May
10	Year End Party	Signup link to be posted in May

Reminders

Chantrell Creek School website: <https://www.surreyschools.ca/chantrellcreek>

Chantrell Creek PAC website: <https://www.chantrellcreekpac.ca>

Sign up with your email at PAC website to receive PAC news and updates.

Choose Safety over convenience: <https://www.chantrellcreekpac.ca/safety>

PAC Meetings and Events: <https://www.chantrellcreekpac.ca/meetings-and-events>

PAC is not just the executives. **Every parent or guardian of a student at Chantrell Creek Elementary is a member of our PAC.**

Every parent/guardian is invited to attend PAC General Meetings, PAC Executive Meetings and Office Hours. PAC General Meetings are for elections of new executive members, vote, budget review and approval. PAC Executive Meetings and Office Hours are for planning, discussions, brainstorming, to carry on business between general meetings.

PAC General Meetings are held on the first Thursday of October, November, December, April, and June at 7pm. Upcoming meetings:

- December 1, 2022
- April 6, 2023
- June 1, 2023 (AGM)

PAC Executive Meetings and Office Hours

We had this year's first PAC Executive Meeting and Office Hour on September 21, 2022, the 3rd Wednesday. Starting October 20, PAC Executive Meetings and Office Hours are held on the 3rd Thursday of the month (Except for December and March) at 9:30am. Upcoming meetings and office hours:

- November 17, 2022
- January 19, 2023
- February 16, 2023
- April 20, 2023
- May 18, 2023

Thank you. Be well and stay safe.

Our next PAC General Meeting is on December 1, 7-8pm, via Zoom