

Chantrell Creek Elementary School PAC Annual General Meeting Agenda

June 1, 2023, 7-8pm
Hybrid Meeting (in school, Zoom Meeting)

Email: hello@chantrellcreekpac.ca
Website: chantrellcreekpac.ca

*** [subscribe to our PAC newsletter at chantrellcreekpac.ca](http://chantrellcreekpac.ca) ***

PAC Executive Team:

Chair: Sophia Zhang
Vice Chair: Evans Jia
Treasurer: Vin Zhang
Secretary: Vacant
Hot Lunch/Tech Coordinator: Kevin Zhang
Safety/Traffic Coordinator: Christine Ma
Care Fund Coordinator: Kiran Surendranath
Book Fair Coordinator: Ivy Chen, Jessie Lu
Fruit and Vegetable +Milk Coordinator: Julia Magalhaes
Members at Large: Yuan Ren

Special Guest: Principal Ms. Chris Koppensteiner

Agenda:

7:00pm - Welcome and call to order (Sophia)

- Adoption of agenda
- Adoption of PAC general meeting minutes – April 27, 2023

<https://static1.squarespace.com/static/5ef2b0aa1781ab6c55cd6073/t/6452951d308e3e41e86708db/1683133726261/PAC+General+Meeting+Minutes+Apr+27+2023+va.pdf>

7:10pm – Principal updates (Mrs. Chris)

7:20pm – Financials update (Vin)

- Budget and Actual 2022-23
- Budget 2023-24

2023 Gaming Grants

7:30pm – Gaming Night update (Amanda)

7:35pm – PAC Success this year (Sophia)

7:45pm – Executives and Coordinators: Thank you Outgoing, Incoming (Sophia)

Thank you, all our outgoing executives and coordinators for great volunteering. Thank you to our graduating Coordinators, Kevin, Christine, Jessie, Julia. We wish you the best luck in your new chapter. Keep in touch!

Roles	School Year 2022-23
Chair	Sophia Zhang
Vice Chair	Evans Jia
Hot Lunch/Tech Coordinator	Kevin Zhang (G7)
Safety/Traffic Coordinator	Christine Ma (G7)
Book Fair Coordinator	Ivy Chen, Jessie Lu (G7)
Fruit and Vegetable +Milk Coordinator	Julia Magalhaes (G7)

Nominations, Self-nominations, and to vote in PAC Executives and Coordinators for next school year (2023-24)

Roles	School Year 2023-24
Chair	<u>Candidate: Amanda Doyle</u>
Vice Chair	<u>Candidate: Rosalyn Wookey</u>
Treasurer	Vin Zhang
Secretary	Vacant
Hot Lunch/Tech Coordinator	<u>Candidate: Li Zhang</u>
Hot Lunch Coordinator	Kaley Ning
Safety/Traffic Coordinator	Vacant
Care Fund Coordinator	Kiran Surendranath
Book Fair Coordinator	<u>Candidate: Lucy Wei</u>
Fruit and Vegetable +Milk Coordinator	<u>Candidate: Annie Shi</u>
Member at Large	Yuan Ren
Member at Large	<u>Candidate: Sue Weaver</u>
Member at Large	<u>Candidate: Tammy Bouelle</u>

Note:

- Kaley may continue the Hot lunch Coordinator's role, if no other parent/guardian will volunteer for the position for next year

- Kiran is happy to step down the Care Fund Coordinator's role, if another parent/guardian is interested in the role

Check out roles and responsibilities in our PAC Constitution and Bylaws.

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PAC systems training, including PAC website, google account, hot lunch ordering system, to be done for new Chair, Vice Chair, Secretary, Tech/Hot lunch Coordinators on June 15.

Hot lunch – system reset in the summer. Contact suppliers in August. Current suppliers.

	Supplier	Contact	Email	Phone
1	Freshslice Pizza	Debbie Rae	1711-152st@freshslice.com	(604)825-2439
2	White Spot	Guy Dorchester	unit665@whitespot.ca guy.dorchester@whitespot.ca	(604)560-5550 (778)835-5007
3	A&W	Amy Wan	amywan@shaw.ca	(604)861-5522
4	Maguroguy Sushi & Grill	Dominique Kim	kiv940326@gmail.com	(604)339-6127
5	Jiacheng Food Manufacture Ltd.	Qiang Shan	shangiang2008@gmail.com	(604)753-8499
6	TCBY Maple Ridge (Formerly TCBY Port Coquitlam)	Christopher F. Bartolomeo	tcbypoco@telus.net	(778)772-0086
7	Boston Pizza	Christine Horton	hortonc@bostonpizza.com	(778)319-1761

8:00pm – Adjourn

Volunteering. Sign up, Show up!

	Activities	Signup / Status
1	Traffic Safety	<ul style="list-style-type: none"> • Sep-Dec Completed • Jan-Mar Completed • Mar-June volunteersignup.org/KKAFJ
2	Terry Fox Run	Completed
3	Hot Lunch	<ul style="list-style-type: none"> • Sep-Jan Completed • Feb-June volunteersignup.org/J384K
4	Fruit and Vegetable +Milk	Oct-May Completed
5	Book Fair	<ul style="list-style-type: none"> • Oct 19 & 20 Completed • Apr 20 & 21 Completed
6	Cozy Christmas	Completed
7	Musical Shows	Completed
8	Sports Day	Completed

Reminders

Chantrell Creek School website: <https://www.surreyschools.ca/chantrellcreek>

Chantrell Creek PAC website: <https://www.chantrellcreekpac.ca>

Sign up with your email at PAC website to receive PAC news and updates.

Parents/Guardians can send your ideas and suggestions to PAC at: hello@chantrellcreekpac.ca or submit by clicking "Contact" from PAC website www.chantrellcreekpac.ca

Choose Safety over convenience: <https://www.chantrellcreekpac.ca/safety>

PAC Meetings and Events: <https://www.chantrellcreekpac.ca/meetings-and-events>

PAC is not just the executives. **Every parent or guardian of a student at Chantrell Creek Elementary is a member of our PAC.**

Every parent/guardian is invited to attend PAC General Meetings, PAC Executive Meetings and Office Hours. PAC General Meetings are for elections of new executive members, vote, budget review and approval. PAC Executive Meetings and Office Hours are for planning, discussions, brainstorming, to carry on business between general meetings.

PAC General Meetings are held on the first Thursday of October, November, December, April*, and June at 7pm. April 6's rescheduled to April 27th. Upcoming meeting AGM on June 1, 2023.

PAC Executive Meetings and Office Hours

We had this year's first PAC Executive Meeting and Office Hour on September 21, 2022, the 3rd Wednesday. Starting October 20, PAC Executive Meetings and Office Hours are held on the 3rd Thursday of the month (Except for December and March) at 9:30am. May 18, 2023 rescheduled to Friday May 19.

Great resources <https://bccpac.bc.ca/index.php/resources/16-dpac-pac>

- [Understanding PACs from A-Z and Why they are Important for Families](#)
- [Treasurer 101 Workshop](#)
- [2023 Gaming Grants](#)

Thank you. Be well and stay safe.